

**CALL FOR NOMINATIONS**  
**Civil Society Representatives to the Extractive Industries Transparency Initiative (EITI)**  
**International Board**

**DEADLINE: 22 APRIL 2019**  
**12:00 PM NEW YORK TIME**  
**14:00 DAKAR TIME**  
**18:00 PARIS TIME**  
**19:00 DAR ES SALAAM AND KIEV TIME**  
**12:00 AM MANILA TIME**

**Seeking Civil Society Representatives for the EITI International Board (2019-2022)**

The Extractive Industries Transparency Initiative (EITI) is a global standard promoting the open and accountable management of oil, gas, and mineral resources. The International Board, the EITI's main governing body, is comprised of 21 representatives from the various Constituencies engaged in the EITI - governments of supporting and implementing countries, extractive companies and investors, and civil society organisations. The Board is supported by the EITI International Secretariat, an independent body based in Oslo, which is responsible for the day-to-day running of the EITI and the coordination of EITI implementation efforts worldwide.

June 2019 will mark the beginning of a new three-year term for EITI Board Members. The EITI Civil Society Constituency is therefore conducting a search for 10 new Board Members (5 full members and 5 alternates) to serve during the next mandate period. The EITI Civil Society Board Members seeks to work together as a diverse and integrated team to share a significant workload and collectively bring a strong civil society voice to the EITI.

Candidates will be considered through an open and transparent selection process managed by an independent Civil Society Advisory Group (CSAG) with the support of an Independent Organization (IO), the Consensus Building Institute ([www.cbi.org](http://www.cbi.org)). The names of the 10 successful candidates will be put forth for formal election to the Board at the EITI Members' Meeting on 17 June 2019 in Paris, France.

The selection process is conducted in line with the new Constituency Guidelines for Civil Society, approved by the EITI CSO Board Members in February 2019 after a widely consultative process. These Guidelines aim to be inclusive of a wide array of civil society organizations while safeguarding the independence and legitimacy of the CSO Constituency.

Representing the interests of civil society on the EITI Board bears great responsibility. Participation in Board proceedings as well as outreach and consultation with fellow Constituency members require a significant commitment. At the same time, it affords unique opportunities to engage with a wide variety of stakeholders across the many countries that implement the EITI and to advocate for a more transparent and accountable natural resource sector.

The Board Member is an unpaid position. However, the EITI has a funding policy and procedures in place to support the participation of non-OECD EITI Board Members at Board Meetings and directly related side meetings, such as the civil society constituency pre-meeting which normally takes place one day prior to the Board meeting.

**Applications are welcome from members of independent civil society organizations from both EITI implementing and non-implementing countries. Women are especially encouraged to apply, as are representatives from organizations working directly with communities affected by extractive industries. The process is based on merit.**

For more information, including on the responsibilities of the role, qualifications sought and instructions for submitting an application, please see below.

**The deadline for applications is 22 April 2019:**

**12:00 PM NEW YORK TIME**

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### **Roles and Responsibilities of Civil Society Board Representatives**

The EITI Board is responsible for providing strategic direction as well as guidance and for overseeing the EITI at an international level. The EITI Articles of Association outline the key *functions of the EITI Board* which include:

- Consider general and specific policy issues affecting the EITI Association
- Agree on the work plan and budgets of the EITI Association
- Engage the Executive Director of the Secretariat
- Oversee and direct (through the EITI Chair) the work of the EITI Secretariat
- Ensure that the multistakeholder nature of the EITI Association is maintained and fully reflected in the EITI Association at all levels, including in its committees
- Establish its procedures regarding the validation process, including complaints, resolving disagreements, the question of de-listing a country and appeals procedures
- Recommend a candidate for the EITI Chair prior to each ordinary EITI Members' Meeting

Civil Society Board Representatives are called upon to fulfill the above functions, including through preparation for and attendance at EITI Board meetings (held two to three times a year), and active participation in Committees of the Board to which they are assigned. These Board Committees often meet more frequently (virtually) to discuss specific issues in depth (validation, implementation, governance and oversight, finance, rapid response, etc.) and make recommendations to the Board. The official languages of the EITI are English, French and Russian. Interpretation in other languages may be provided if needed.

In addition, EITI CSO Board Members have critical *Constituency liaison and representational functions*. EITI Board Members will review applications for EITI Association membership from representatives of civil society organizations. They are also expected to hold regular consultations with their Constituency, to receive input from their Constituency in advance of Board Meetings, and to report back to their Constituency after EITI Board Meetings. Each Board member is responsible for holding consultative webinars/teleconference calls before Board meetings open to all constituent members in the respective regions. Board meetings are typically held three times a year, and pre-Board consultations are required for a minimum of two of these each year. Board members will also issue a consolidated update after each Board meeting summarizing discussions, decisions, and key issues from a civil society perspective.

Thirdly, EITI CSO Board Members have a *grievance management function*. Complaints arising from within the Constituency, other than those against a Board Member, are referred to the Civil Society Board Members for inquiry, issuing recommendations and final decision-making.

Once a year, Civil Society Board Members will engage in self and joint performance assessments to identify achievements, lessons learned and adjustments going forward. These are intended to maximize the individual and collective effectiveness of Civil Society Board Members and help target support needs.

Before taking office, Board Members sign a Statement of Commitment to attend and engage constructively in Board and Committee meetings. The commitments are registered in a message to the Constituency posted online. Board members should anticipate a work load that will take an average of 3-4 days a month at a minimum. Board Members will be assisted in the carrying out of their strategic guidance, policymaking and Constituency outreach functions, including through Constituency membership management, communications and facilitation support, by an organization acting as the CSO Coordination Focal Point (CFP). The CFP will be chosen by Civil Society Board Members following the election of the new Board.

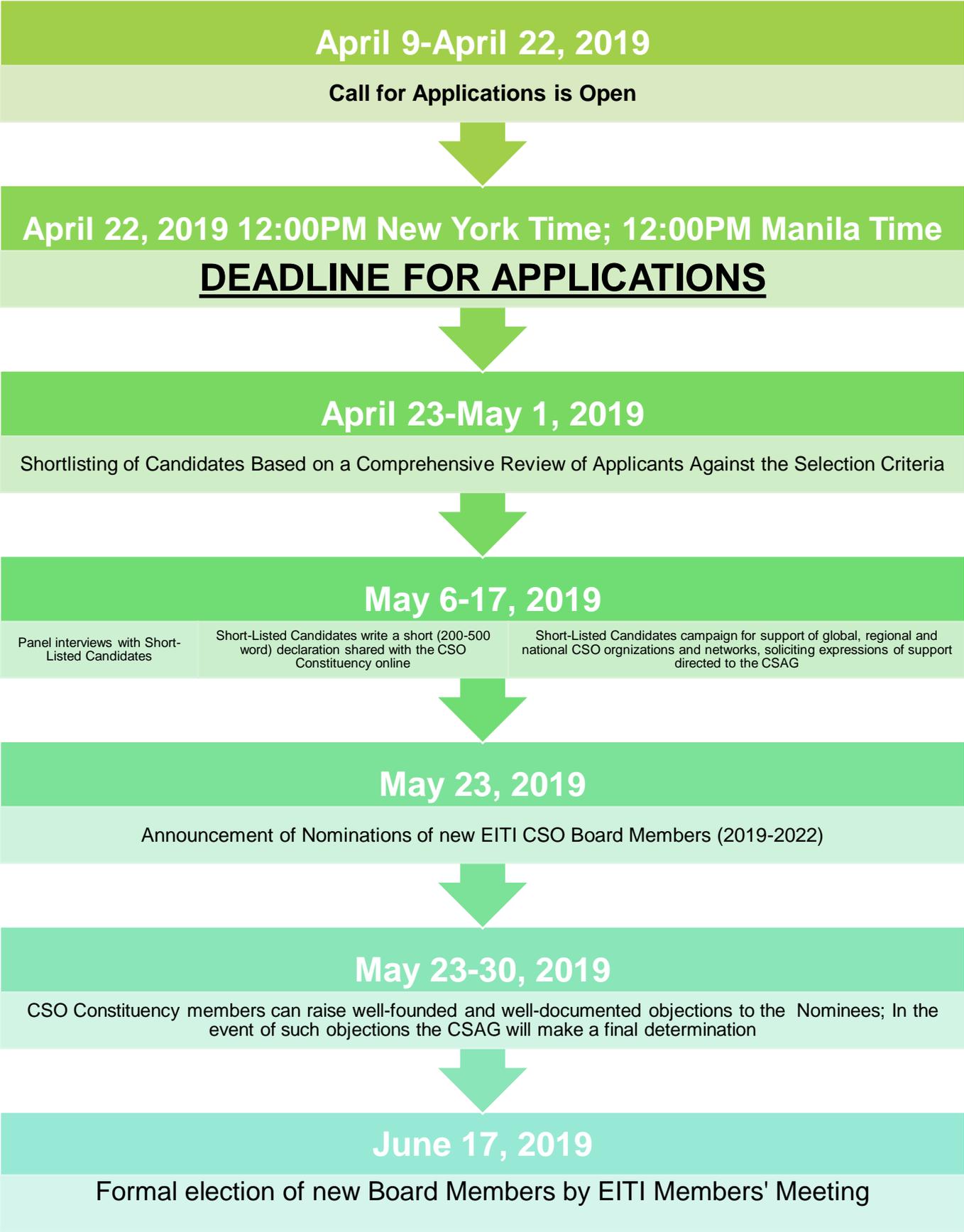
EITI CSO Board Members serve in a personal capacity and can retain their position on the Board in the event of a change of organizational affiliation if his/her new organization remains within civil society. Should that not be the case, the Board Member will be asked to resign and the CSAG, which remains in place for the full three years of the Board term, reconvenes to find a replacement through a merit-based selection process.

Board Members shall act in the best interest of the EITI Association at all times and are expected to abide by the EITI Association's Code of Conduct.

### **Nominations Process and Timeline**

As per the Constituency Guidelines for Civil Society, the newly established, 10-member Civil Society Advisory Group (CSAG) will be responsible for executing the process leading to the nominations of the next crop of CSO Board Members. The Consensus Building Institute facilitated the establishment of the CSAG in March 2019 and will convene and support the CSAG in carrying out a fair and effective nominations process.

The CSAG will be responsible for carrying each step of the selection process which will unfold according to the timeline below:



The Consensus Building Institute in its capacity as independent Organization will provide a public read out of the process upon its completion, including detailing key considerations, decisions and lessons learned as this is the first time the new Constituency Guidelines for Civil Society are being put into practice.

### **Eligibility and Qualifications**

Applications are welcome from members of independent civil society organizations from both EITI implementing and non-implementing countries. Women are especially encouraged to apply, as are representatives from organizations working directly with communities affected by extractive industries. The process is based on merit.

EITI Board Members need to be members of the EITI Association at the time they assume office. Anyone who has served two terms on the EITI International Board at any time (whether consecutive or not) is excluded from applying.

The CSAG will apply the following criteria in the selection process:

- Demonstrable experience in topics such as, but not limited to, transparency, the extractive industries and good governance
- Knowledge of and experience with key components of the EI value chain particularly those that are part of the EITI Standard 2016
- Active engagement in the EITI and knowledge of EITI policies and rules relating to the implementation and validation processes
- Ability to apply long-term strategic thinking and to balance organisational, national and regional interests while maintaining a strong EITI Standard
- Sufficient authority and ability to speak with conviction on behalf of civil society at Board and Committee meetings
- Sound experience in and interest to work with a wide spectrum of stakeholder groups (private sector, donors, IFIs, governments, media etc.) and related dialogue and negotiation skills
- Experience working with civil society organisations and local communities in extractive regions
- Demonstrable record of strong connection to, and experience actively liaising with, national and regional CSO networks and MSIs
- Sufficient time and willingness to consult widely with other civil society organisations and representatives in order to canvass views and opinions in a timely, responsive and open manner
- Sufficient time and willingness to report back regularly to wider civil society audiences on Board decisions and outcomes of meetings
- Demonstrable record of engagement in civil society and public life in a manner consistent with the EITI Code of Conduct.

In determining the final list of CSO Nominees to the EITI Board, the CSAG will balance a series of important considerations to ensure the success of CSO Board Members as a group. The considerations are:

- Geographic balance and diversity
- Gender
- Experience working directly with communities affected by extractive industries
- Substantive and diplomatic/negotiation skills needed to proactively take on complex policy issues

- Representation of local and international CSOs

### **Applications**

Interested candidates should complete an application by visiting the line below and providing the requisite information and documentation. **Applications will be accepted in English, French and Russian, the official languages of the EITI.**

**<https://www.surveymonkey.com/r/apply-cso-en>**

Application requirements include:

- Basic personal and professional information
- A Curriculum Vitae
- A Statement of Interest clearly demonstrating how the candidate meets the criteria and how the candidate intends to use the International Board Membership strategically to advance the EITI at the global, regional and/or national level (minimum 1 page, maximum 2 pages)

**All Applications must be received by April 22, 2019**

**12:00 PM NEW YORK TIME**

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**Please make sure your application is complete. Incomplete applications will not be processed.**

Short-listed candidates will be invited to participate in an interview conducted by panels drawn from among CSAG members and to provide a short (200-500 word) declaration shared online with the broader CSO Constituency.

Shortlisted candidates will also be strongly encouraged to conduct outreach and actively solicit expressions of support from regional or national civil society organizations and networks, and global peers in the case of INGOs. These expressions of support must be addressed to the CSAG in writing within the allotted timeframe. They will be given serious consideration during the selection process.

Candidates are therefore asked to remain available for the above activities in the period between May 2<sup>nd</sup> and May 15<sup>th</sup>, 2019.

Questions about the position and application can be directed to [eti.cso@gmail.com](mailto:eti.cso@gmail.com)

**APPLY HERE:**

**<https://www.surveymonkey.com/r/apply-cso-en>**