

# CALL FOR APPLICATIONS

## Civil Society Representatives to the Extractive Industries Transparency Initiative (EITI) International Board

**DEADLINE: 23 FEBRUARY 2023**

### Seeking Civil Society Representatives for the EITI International Board (2023-2026)

The Extractive Industries Transparency Initiative (EITI) is a global standard promoting the open and accountable management of oil, gas, and mineral resources. [The International Board, the EITI's main governing and decision-making body](#), is composed of 21 representatives from the various Constituencies engaged in the EITI: governments of implementing and supporting countries, extractive companies and investors, and civil society organizations. The Board is supported by the [EITI International Secretariat](#), based in Oslo, which is responsible for the day-to-day running of the EITI and the coordination of EITI implementation efforts worldwide.

June 2023 will mark the beginning of a new three-year term for EITI Board Members. The EITI Civil Society Constituency is therefore conducting a search for 10 new Board Members (5 full members and 5 alternates) to serve during the next mandate period. The EITI Civil Society Board Members seek to work together as a diverse and integrated team to share a significant workload and collectively bring a strong civil society voice to the EITI.

#### **Read more about the selection process and responsibilities [EXPAND TO GET THE NEXT SECTION]**

Candidates will be considered through a rigorous, structured selection process managed by the [Civil Society Advisory Group \(CSAG\)](#) with the support of an Independent Organization (IO), the [Consensus Building Institute](#). The names of the 10 successful candidates will be put forth for formal election to the Board at the [EITI Members' Meeting](#) on the margins of the next [EITI Global Conference, 13-14 June 2023 in Dakar, Senegal](#).

The selection process is conducted in line with the [Constituency Guidelines for Civil Society](#), approved by the EITI CSO Board Members in 2019 after a widely consultative process and revised in 2022. These Guidelines aim to be inclusive of a wide array of civil society organizations while safeguarding the independence and legitimacy of the CSO Constituency.

Representing the interests of civil society on the international EITI Board bears great responsibility. Participation in Board proceedings on country-specific matters as well as a range of [important policy priorities](#) require a significant commitment as do outreach and consultation with fellow Constituency members. At the same time, it affords unique opportunities to engage with a wide variety of stakeholders across the many countries that implement the EITI and to advocate for a more transparent and accountable energy and natural resource sector.

The Board Member is an unpaid position. However, the EITI has a funding policy and procedures in place to support the participation of non-OECD EITI Board Members at Board

Meetings and directly related side meetings, such as the civil society constituency pre-meeting which normally takes place one day prior to a Board meeting.

## Application Candidates

**Applications are welcome from members of independent civil society organizations from both EITI implementing and non-implementing countries. Women are especially encouraged to apply, as are representatives from organizations working directly with communities affected by extractive industries. The selection process is based on merit.**

**[The deadline for applications is 23 February 2023](#)**

## Roles and Responsibilities of Civil Society Board Representatives

The international EITI Board is responsible for providing strategic direction and for overseeing the EITI at an international level. The [EITI Articles of Association](#) (Article 12) outline the key ***policymaking and governance functions*** of the EITI Board which include:

- Consider general and specific policy issues affecting the EITI Association
- Agree on the work plans and budget of the EITI Association
- Engage the Executive Director
- Oversee and direct (through the EITI Chair) the work of the EITI Secretariat
- Ensure that the multistakeholder nature of the EITI Association is maintained and fully reflected in the EITI Association at all levels, including in its Committees
- Monitor and support implementation of the EITI in implementing countries and establish its procedures regarding the validation process, including complaints, resolving disagreements, the question of de-listing a country and appeal procedures
- Adopt more detailed procedures and rules for the management and operation of the EITI Association including the contents of country work plans and company work plans, the validation process, the management of funds, payments for projects, goods and services, auditing and reporting and the approval of projects
- Recommend a candidate for the EITI Chair prior to each ordinary EITI Members' Meeting

Civil Society Board Representatives must fulfill the above functions, including through preparation for and attendance at EITI Board meetings (held two to three times a year), and active participation in Committees of the Board to which they are assigned. These [Board Committees](#) meet more frequently (typically virtually) to discuss specific issues in depth and make recommendations to the full Board. The EITI Board works primarily in English and French. Russian and Spanish interpretation is provided by the EITI Secretariat if needed.

### Continue Reading about CSO Board Member Responsibilities

In addition, EITI CSO Board Members have critical ***Constituency liaison and representational functions***. EITI CSO Board Members will review applications for EITI Association membership from representatives of civil society organizations. They are expected to hold regular consultations with their sub-constituency, especially to receive input in advance of Board Meetings, and to report back afterwards. A variety of communications platforms and venues can be leveraged for this outreach in line with the different circumstances and needs of different audiences, and CSO Board members may choose to issue a consolidated update after

a Board meeting summarizing key issues and decisions from a CSO perspective while adhering to the EITI's confidentiality requirements.

Thirdly, EITI CSO Board Members have a ***grievance management function***. Complaints arising from within the Constituency, other than those against a Board Member, are referred to the Civil Society Board Members for inquiry and decision-making.

Board members should anticipate **a work load** that will take an average of 3-4 days a month at a minimum. Board Members will be assisted in the carrying out of their obligations to the EITI and the CSO Constituency by an organization acting as the CSO Coordination Focal Point (CFP), a role currently played by [Publish What You Pay \(PWYP\)](#). The CFP is selected by the incoming CSO Board members at the beginning of each Board term based on clear criteria addressing organisational capacity to play the role effectively. It is the collective responsibility of the CSO Constituency to mobilize resources to support the CFP's coordination functions.

EITI CSO Board Members serve **in a personal capacity** and can retain their position on the Board in the event of a change of organizational affiliation if his/her new organization remains within civil society. Should that not be the case, the Board Member should notify the CFP, and will be asked to resign.

Board Members shall act in the best interest of the EITI Association at all times and are expected to abide by the EITI Association's Code of Conduct.

## **Nominations Process and Timeline**

As per the Constituency Guidelines for Civil Society, the 10-member Civil Society Advisory Group (CSAG) will be responsible for executing the process leading to the nominations of the next crop of CSO Board Members. The Consensus Building Institute facilitated the establishment of the new CSAG from December 2022 to February 2023 (for more information on the selection process and membership see [INSERT LINK](#)) and will convene and support the CSAG in carrying out a fair and effective nominations process. The CSAG will be responsible for carrying each step of the selection process which will unfold according to the timeline below.

The Consensus Building Institute in its capacity as independent Organization will provide a public report on the process upon its completion.



## Eligibility and Qualifications

EITI Board Members need to be [members of the EITI Association](#) at the time they assume office

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Women are especially encouraged to apply, as are representatives from organizations working directly with communities affected by extractive industries.

CSO Board members coordinate in **English and French** so candidates will need to be comfortable operating in one of these languages. This will be checked in the interview.

### Exclusions

The follow would be excluded from applying to serve on the Board:

- Anyone who has served two terms on the EITI International Board at any time (whether consecutive or not) is excluded from applying.
- In addition, individuals who have previously served on the EITI International Board under another constituency, such as government or companies, need to wait 3 years (“cooling off” period) before being eligible to serve as a CSO Board member.

### Selection Criteria

The CSAG will apply the following **criteria** in the selection process:

- Demonstrable experience in topics such as, but not limited to, transparency, the extractive industries and good governance
- Knowledge of and experience with key components of the EI value chain particularly those that are part of the [EITI Standard](#)
- Active engagement in the EITI and knowledge of EITI policies and rules relating to the implementation and validation processes
- Ability to apply long-term strategic thinking and to balance organizational, national, and regional interests while maintaining a strong EITI Standard
- Sufficient authority and ability to speak with conviction on behalf of civil society at Board and Committee meetings
- Sound experience in and interest to work with a wide spectrum of stakeholder groups (private sector, donors, IFIs, governments, media etc.) and related dialogue and negotiation skills
- Experience working with civil society organizations and local communities in extractive regions
- Demonstrable record of strong connection to, and experience actively liaising with, national and regional CSO networks and Multistakeholder Initiatives
- Sufficient time and willingness to consult widely with other civil society organizations and representatives in order to canvass views and opinions in a timely, responsive and open manner
- Sufficient time and willingness to report back regularly to wider civil society audiences on Board decisions and outcomes of meetings
- Demonstrable record of engagement in civil society and public life in a manner consistent with the EITI Code of Conduct.

In determining the final list of CSO Nominees to the EITI Board, the CSAG will **balance a series of important considerations** to ensure the success of CSO Board Members as a group. The considerations are:

- Geographic balance and diversity
- Gender
- Racial and ethnic diversity
- Experience working directly with communities affected by extractive industries
- Substantive and diplomatic/negotiation skills needed to proactively take on complex policy issues
- Representation of local and international CSOs

## Applications

Interested candidates should complete an application by **visiting the link below** and providing the requisite information and documentation. **As working knowledge in English and/or French is necessary to work with the EITI Board, the CBI website is available in complete form only in those languages. However, you may submit your application in English, French, Spanish and Russian.**

### [Link to Application](#)

#### Application Requirements

- Basic personal and professional information
- A Curriculum Vitae
- A Statement of Interest clearly demonstrating how the candidate meets the criteria and how the candidate intends to use the International Board Membership strategically to advance the EITI at the global, regional and/or national level (minimum 1 page, maximum 2 pages)

**All Applications must be received by 23 February 2023**

**12:00 PM NEW YORK TIME**

**14:00 DAKAR TIME**

**18:00 PARIS TIME**

**19:00 DAR ES SALAAM AND KIEV TIME**

**12:00 AM MANILA TIME**

**Please make sure your application is complete. Incomplete applications will not be processed.**

**Short-listed candidates** will be invited to participate in an interview conducted by panels drawn from among CSAG members.

Shortlisted candidates will also be strongly encouraged to conduct outreach and actively solicit expressions of support from regional or national civil society organizations and networks, and global peers in the case of international non-governmental organizations. These expressions of support must be addressed to the CSAG in writing within the allotted timeframe. They will be given serious consideration during the selection process.

Candidates are therefore asked to remain available for the above activities in the period between 13-31 March 2023.

Questions about the position and application can be directed to [csoboardselection@cbi.org](mailto:csoboardselection@cbi.org)

**APPLY HERE**  
**LINK to APPLICATION**