



Simenesh Semine

Junior Associate | Consensus Building Institute
ssemine@cbi.org

PROFESSIONAL SUMMARY

Junior Associate with experience in project management support and administrative responsibilities. Skilled at providing technical meeting support, note-taking, meeting reporting, scheduling, and organization of project materials.

RELEVANT SKILLS

- **Writing skills.** Frequent work in notetaking, summary writing, and distilling meeting themes to co-workers and clients.
- **Strong Communicator.** Strong ability and enjoyment to work with diverse groups of people; able to work effectively in intercultural settings.
- **Adaptability.** Experience working on a broad range of subject areas including infrastructure, energy management, and strategic development.

Technology: Proficient in the MS Office Suite and Google Suite; Extensive use of communication platforms such as Microsoft Teams and Zoom; Skilled in WordPress and various social media platforms.

EXPERIENCE

2021-Present	Consensus Building Institute <i>Junior Associate</i>	Cambridge, MA
2021	Bergstresser & Pollock PC <i>Law Clerk</i>	Boston, MA
	<ul style="list-style-type: none">• Acquired documentation and authorizations critical to the discovery of medical and legal malpractice cases• Organized incoming correspondence, administrative protocols, and deposition summaries• Conducted research related to client background, legal precedent, and trial strategy• Change for all (formatting)	
2020-2021	Southeast Louisiana Legal Services <i>Intern</i>	New Orleans, LA

- Assisted the Executive Director of all six offices located throughout southeast Louisiana
- Coordinated donor-client interactions to ensure donor wishes were respected in fund allocation and documentation of funds.
- Organized client information, donations, and grant awards of over \$500,000 into excel spreadsheets and briefs

2020-2021 Tulane Information Technology New Orleans, LA
Classroom Experience Assistant

- Trained in University technology systems and software including Zoom, Yuja, and Windows in order to assist professors execute online learning
- Promoted to Shift Coordinator where responsibilities included making schedules, managing new hires, and conducting personal appointments with faculty

2018-2021 Tulane University Center for Public Service New Orleans, LA
Community Engagement Advocate

- Trained in research, communication, and facilitation skills related to social identities, diversity and equity
- Provided facilitations to various classes, organizations, and departments at Tulane that included workshops and dialogs in gender, race, socioeconomic status, and the history of New Orleans

EDUCATION

2017-2021 Tulane University New Orleans, LA
Bachelor of Science in Political Science
Majors: Political Science, Africana Studies
 Felipe Smith, Jr. Award for Excellence in Africana Studies (Spring 2021), School of Liberal Arts Commencement Speaker (Spring 2021)

SELECTED PROJECTS

Aquaculture Stewardship Council Fish Welfare Standard, 2021-present.

Since 2020, CBI has facilitated the development of common standards for fish welfare in aquaculture. Guide a multi-stakeholder, consensus-building process among environmental and advocacy groups, aquaculture producers and researchers. Provided technical support, note-taking, and synthesizing.

BOEM Wind Energy Task Forces and Related Matters, 2022.

CBI has facilitated various meetings and task forces on wind energy development for the Bureau of Ocean Energy Management, as well as facilitated public workshops on various stages of the wind development process, including auction initiation, environmental assessments, and others. Provided note-taking and synthesizing for a number of meetings.

Herring River Restoration Project, 2021 – present.

Since 2018, CBI has facilitated meeting for the Herring River Stakeholder Group, a body formed to liaise between stakeholders within the towns of Wellfleet and Truro and the Herring River Executive Council, the intergovernmental team directing the Herring River Restoration Project. Provided note-taking, synthesizing, and logistical support.

Hudson River PCB Cleanup Community Advisory Group, Ft. Edward, NY, 2021-present. Since 2005, CBI has facilitated a 25- member group of diverse interests providing input to EPA and General Electric on the implementation of the Record of Decision to dredge, dewater and transport Hudson River sediments contaminated with PCBs from the operations of two GE manufacturing facilities. Meeting coordination, technical support, note-taking, and support EPA's engagement with this representative group of stakeholders.

Lake Ontario-St. Lawrence River System Public Advisory Group, New York, Ontario, Quebec, April 2021-2022

CBI team facilitated a multistakeholder public advisory group providing decision support to the International Joint Commission on a technically and politically complex water regulation regime affecting shoreline property owners, First Nations, municipal services, regional electricity provision, navigation interests, and ecosystem health in one of the transboundary basins shared between the U.S. and Canada. Providing assessment, planning, note-taking, synthesizing, and logistical support.

Maine Offshore Wind, 2021-Present.

Since 2020, CBI has led the facilitation of Maine's 2-year effort to develop an Offshore Wind Roadmap. Four Working Groups have produced 77 recommendations focused on Energy Markets and Strategies, Fisheries, Environment and Wildlife, and Supply Chain, Ports, Workforce, and Marine Transportation. An Advisory Committee and the Governor's Energy Office are now reviewing the recommendations to form the outline and conclusion of the Roadmap. Provided technical and logistics support, developed meeting materials, and synthesized Advisory Committee meetings.

Pike and Mulberry Superfund Site Community Advisory Group, 2021 – present. Since 2021, CBI Convened and facilitated a multi-party community group of diverse and divergent interests in the Pike and Mulberry Superfund Site designed to provide and discuss up-to-date information regarding the site, share needs, concerns, and priorities, and provide input to EPA and the State of Indiana on their investigations and regulatory actions and decisions. Technical support, note taking, meeting synthesis.

Yale School of Forestry and Environmental Studies, present.

CBI has designed and led training workshops for the Yale School of Forestry on environmental negotiation and consensus building. Provided technical and organization support.